

Ministry of Education, Youth and Sports registered pursuant to § 36 paragraph 4, § 41 paragraph 2 and § 87 paragraph 1, letter a) of the act no. 111/1998 Coll., on Universities and on Amendments to Other Acts (Higher Education Act), as amended on 9<sup>th</sup> October 2017 under file number MSMT-23840 / 2017 Scholarship Regulations of the University of Regional Development and Banking Institute – AMBIS, a.s.

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**Scholarship regulation**  
**The College of Regional Development and Banking Institute**  
**- AMBIS, a.s.**

**Article I**  
**Introductory provisions**

1. Scholarship Regulations of The College of Regional Development and the Banking Institute - AMBIS, a.s. (hereinafter referred to as the "**Scholarship Regulations**") is issued pursuant to § 17 para. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended (hereinafter referred to as the "**Act**"), as an internal regulation of The College of Regional Development and Banking Institute - AMBIS, as (hereinafter referred to as the "**School**").
2. In accordance with Section 91 of the Act, the Scholarship Code regulates the provision of scholarships to full-time and combined study students of Bachelor's and follow-up Master's degree programs carried out by the School.

**Article II**  
**Types of scholarships and their sources**

1. Students of the School may be awarded the following scholarships:
  - a. social scholarship,
  - b. accommodation scholarship,
  - c. a scholarship for outstanding academic achievement (hereinafter referred to as the "**Merit Scholarship**"),
  - d. extraordinary scholarship.
2. The scholarships are paid from the following resources:
  - a. a subsidy provided by the Ministry of Education, Youth and Sports (hereinafter referred to as the "**Ministry**") pursuant to Section 40 (2) of the Act,
  - b. special-purpose donations, in accordance with the provider's rules,
  - c. grants, as special-purpose scholarships according to the provider's rules.
3. The scholarship may be awarded as a lump sum or as an amount paid on the stipulated dates for a specified period of the academic year.

4. The dates of payments and the period of the academic year for which the scholarship is paid are set by the Rector.

### **Article III Social scholarship**

1. The entitlement to social scholarship pursuant to Section 91 (2) (d) of the Act shall be met by a student who fulfills the conditions pursuant to Section 91 (3) of the Act. The student proves his / her entitlement to the scholarship by attaching to the application for a social scholarship submitted through the Study Department a written confirmation issued by the state social support authority granting the child benefit on income according to § 91 paragraph 3 of the Act.
2. Students - citizens of the Slovak Republic are entitled to a social scholarship only if they fulfill the conditions specified in paragraph 1 and are registered in the state social support body in the Czech Republic.
3. The student submits his / her application for a social scholarship in writing via the Study Department no later than one month from the date of enrollment, unless he / she was awarded the child benefit after enrollment; in this case, he / she may submit the application at any time during the academic year in which he / she was awarded the allowance.
4. A student who has been awarded a social scholarship is obliged to inform the Study Department immediately of any change in the grant of the child allowance.
5. The student is entitled to a social scholarship for the standard period of study for each full calendar month in which he / she meets the conditions for awarding the social scholarship, but this entitlement does not arise for the month of July and August.
6. The social scholarship is paid within the deadlines set by the Rector's measures.
7. The monthly amount of the social scholarship is determined in accordance with Section 91 (3) of the Act. All information regarding the social scholarship is published in the School Information System (hereinafter referred to as "IS").

### **Article IV Accommodation scholarship**

1. An accommodation scholarship can be awarded to a student who
  - a. is a student of the Bachelor's or follow-up Master's degree program in full-time

form of study,

- b. studies in the first field of study or has moved from one field of study to another, the same or similar content; in the case of concurrently studied fields of study, the student counts in the field of study in which he / she enrolled earlier,
  - c. did not exceed the standard length of study in an ongoing field of study or in any of the concurrently studied fields,
  - d. does not have a place of permanent residence in the district in which his place of study is located and does not have a place of permanent residence in the territory of the City of Prague if his place of study is in the territory of the city of Prague,
  - e. is not studying under the Erasmus + and similar programs.
2. The student may be entitled to an accommodation scholarship from the first day of the semester in which he / she commenced his / her studies at the School. The basis for awarding the accommodation scholarship is data obtained from the information system of the Association of Students' Registries and from the IS.
3. The student applies for accommodation scholarships in writing through the Study Department. The student submits the application no later than one month from the date of enrollment for study or within one month from the date of commencement of teaching in the next year of study according to the schedule of the academic year; if the student is entitled to an accommodation scholarship after the stated deadline, he / she can submit the application at any time during the academic year.
4. A student who has been awarded an accommodation scholarship is obliged to immediately inform the Study Department of any changes that apply to the conditions for the award of an accommodation scholarship under paragraph 1.
5. The student is entitled to an accommodation scholarship for each full calendar month in which he / she meets the conditions for awarding the scholarship. The entitlement to accommodation scholarship does not arise in July and August.
6. The accommodation scholarship is paid on two dates set by the Rector's measures.
7. The amount of accommodation scholarship is determined in accordance with the amount of the grant provided by the Ministry and depending on the number of students who meet the conditions for granting the scholarship in the given period. All information regarding the accommodation scholarship is published in the IS.

8. The accommodation scholarship cannot be paid to the student
  - a. for the period of interruption of study, when he/she is not a student according to the Act
  - b. if he / she has been ordered conditional expulsion from studies pursuant to Article III. paragraph 1 (b) of the Disciplinary Code of the School,
  - c. if the conditions governing the granting of the accommodation scholarship have changed

**Article V**  
**Merit scholarship**

1. A merit scholarship can be awarded to a student who
  - a. is a student of a bachelor's or master's degree program of a university,
  - b. in the immediately preceding academic year he was a student of a bachelor's or follow-up master's degree program of a university,
  - c. fulfilled the conditions stipulated for awarding a merit scholarship.
2. Under paragraph 1, a scholarship may be awarded to a student only for the standard period of study of a given Bachelor's or follow-up Master's degree program based on the study results achieved in the previous academic year.
3. The scholarship can be awarded only to a student who has fulfilled all study obligations (passed all exams and obtained all credits and classified credits) prescribed in the study plan and in accordance with the academic year schedule in the previous academic year.
4. The student applies for a merit scholarship through the Student Affairs Department no later than one month from the date of commencement of teaching according to the academic year schedule.
5. The merit scholarship is awarded to the student in the form of a tuition discount. The amount of this discount, depending on the student's study results and rules, is determined by the Rector's measures.
6. The student's study results in the final academic year of study in the bachelor's degree program do not give entitlement to a merit scholarship in the follow-up master's degree program.

7. A merit scholarship cannot be awarded to a student
  - a. if he / she has been sanctioned in the previous academic year pursuant to Article III. paragraph 1 of the Disciplinary Code of the School,
  - b. if he was recognized in the previous academic year by some subjects of study from another university,
  - c. if he/she repeated a year in the previous academic year.

**Article VI**  
**Extraordinary scholarship**

1. An extraordinary scholarship may be awarded to a student:
  - a. for the excellent results of the creative activity contributing to the deepening of knowledge, in particular for the participation in the research activities of the School, own publishing and other creative activities,
  - b. for a significant contribution to the promotion and enhancement of the School's prestige and its successful representation,
  - c. in an extremely difficult social situation,
  - d. as an extraordinary Rector's Award, the purpose and conditions of which are set by the Rector,
  - e. in cases worthy of special consideration, in particular exemplary civil actions.
2. Extraordinary scholarships are awarded by the Rector on the proposal of Vice-Rectors and Heads of Departments. Extraordinary scholarships may be awarded repeatedly.
3. An extraordinary scholarship may be awarded to the student in the form of a tuition discount. The amount of this discount is determined by the Rector's decision.
4. Extraordinary scholarships paid from special-purpose gifts and grants are awarded in accordance with the provider's rules at an amount determined according to the amount of funds allocated for this type of scholarship.
5. A student cannot be awarded an extraordinary scholarship
  - a. for the period of interruption of study, when according to the Act he/she is not a student

- b. if he has been sanctioned under Article III. 1 of the Disciplinary Code of the School.

### **Article VII Decisions on granting scholarships**

1. Section 68 of the Act applies to decisions on granting scholarships.
2. The decision shall be made in writing, shall contain a statement of reasons and shall state the possibility of appeal. This decision must be delivered to the students own hands. If the decision is returned from the post office as undelivered, it will be posted on the School notice board for fifteen working days. After this period, the decision shall be deemed to have been delivered.
3. The student may appeal to the Rector within 30 days from the date of delivery of the decision. The Rector shall amend or revoke the decision if it was issued in violation of the Law or the regulation of the School; otherwise he/she shall reject the application and confirm the initial decision. This decision is final.

### **Article VIII Common and final provisions**

1. The social scholarship, accommodation scholarship and eventually extraordinary scholarship is paid by bank transfer to the student's bank account.
2. If a student qualifies for multiple types of scholarships, these scholarships may be awarded simultaneously.
3. The Scholarship Regulations of the Banking Institute University, a.s. registered by the Ministry on 9 October 2015 under Ref. MEYS - 18006 / 2015-1 are annulled.
4. These Scholarship Regulations come into force and effect according to § 36 par. 4 and § 41 par. 2 of the Act on the day of registration by the Ministry.

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doc. Ing. František Pavelka, CSc.  
rektor